

## **General Information**

Name of Meeting	NLCP Board Retreat
Date of Meeting	06.25.24
Time of Meeting (CT)	12:30 - 5:30 PM CST
Number of Attendees	9
Quorum Present (Y or N)	γ

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#### **General Information**

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#### Attendees

#### Agenda

- 1. Welcome
- 2. Approval of Last Meeting Minutes
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- 4. Enrollment Data
- 5. Focus Group Report
- 6. Program Highlight: Finance Intro
- 7. Finance
- 8. Academics
- 9. Human Resources + Talent
- 10. Governance
- 11. Public Meeting Adjournment
- 12. Executive Session (Labor within new budget)

#### **Agenda Summary**

- Number of motions: 6
- **Key Decisions**
- Key Actions



Next Meeting Information

Adjournment

Attachments

### Attendees

Board Member Attendees					
Al Bennett	x (in-person)	Bruce Miller	x (in person)	John Horan	x (in-person)
Wilonda Cannon	x (in person)	Robin Steans	x (in-person)	Alees Edwards	x (in-person)
Rev. James Brooks	x (in-person)	Carrie Stewart	-		
Hill Hammock	x (in-person)	Rob Werner	x (in-person)		

School Staff Attendees			
Jemia Cunningham-Elder	Marie Miles		
Keanna Greer	Adam Sparks		
Genessa Brown	Katie Hogan		

Guests & Public Attendees			
Allecia Harley			
Allecia Harley's - Intern			

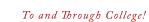


## Agenda

Item	Reports			
Discussion	Meeting opened at 12PM			
Discussion	- Board Actions			
	- Motion to approve agenda			
	- Motion to approve minutes			
	- Motion to approve board officials			
	- Motion to Executive Session			
	- Motion to adjourn			
	Call for Public Comment			
	- N/A -			
	Board of Director Remarks			
	- N/A			
	CEO Report: Actuals & Goals			
	<ul> <li>Focused on improving operations and financial standing</li> </ul>			
	<ul> <li>Working to build cross-departmental collaboration and</li> </ul>			
	efficiency			
	<ul> <li>External- partnering with community and funders</li> </ul>			
	Campus Quickfacts			
	- Attendance- Collins 70% and Christiana 79%			
	<ul> <li>On track data - ranges from 34.48%-76.32% based on grade level</li> </ul>			
	<ul> <li>Phoenix Pact eligibility - ranges from 28%-78%</li> </ul>			
	- Chronic absenteeism impacts grades, and grades are what			
	impact freshmen on track			
	Finance			
	<ul> <li>Reviewed all CPS ratios at fiscal YE</li> </ul>			
	<ul> <li>Reviewed budget to actual, balance sheet and cash projection</li> </ul>			
	for YTD			
	Academics			
	<ul> <li>Enrollment review at each campus</li> </ul>			



#### NORTH LAWNDALE c o l l e g e p r e p



# **Board Meeting Minutes**

Meeting adjourned at 5:30PM		
Closed Session - Implications of new budget on labor		
Governance - Review and vote to approve bylaws		
<ul> <li>Human Resources</li> <li>Open positions- teacher opening, several last-minute resignations</li> <li>Licensure- increased at Collins</li> <li>Licensure - Decreased at Christiana</li> </ul>		
<ul> <li>College enrollment persistence current and historical data reviewed along with action plan and response</li> <li>Reviewed GPA, on-track, and attendance data</li> </ul>		

### **Motions**

Item 1	Motion for approval of Agenda	
Discussion	Discussion All board members reviewed the Agenda	
Motions		

Motion	First (Person)	Second (Person)	Result
Approval of Agenda (Bruce Miller)	Hill Hammock	James Brooks	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action Items	
Motion Approved			

ltem 2	Motion to approve meeting minutes
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#### NORTH LAWNDALE

P R E P

To and Through College!

## **Board Meeting Minutes**

Discussion

All board members reviewed the 6/18/24 Meeting Minutes

#### **Motions**

Motion	First (Person)	Second (Person)	Result
Approval of meeting minutes	James Brooks	Rob Werner	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action Items	
Motion Approved			

Item 3	Motion for the slate of officers	
Discussion	All board members reviewed the proposed positions. Chair - Bruce Vice Chair - Wilonda Cannon Vice Chair - Dr. Brooks Treasure - Rob Werner Secretary - John Horan	
Motions		

Motion	First (Person)	Second (Person)	
Approve Officers	Robin Steans	Alees Edwards	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action	Items
Motion Approved			

ltem 4	Motion to approve By-Laws



### NORTH LAWNDALE

C O L L E G E P R E P

To and Through College!

# **Board Meeting Minutes**

Discussion	<ul> <li>Reviewed revisions made to By-Laws <ul> <li>Updates</li> <li>4-6 meetings a year</li> <li>Annual meeting held in June</li> <li>Board maximum of 20 members, up from the current max of 15</li> <li>Specific mandate to have a parent of a NLCP student on the board</li> <li>In-person quorum</li> </ul> </li> </ul>	
Motions		

#### Motions

Motion	First (Person)	Second (Person)	Result
Approve By-Laws	Robin Steans	James Brooks	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action	Items
Motion Approved			

Item 5	Motion to Executive Session	
Discussion	Budget and Staff Cuts/Labor	
Motions		

Motion	First (Person)	Second (Person)	Results
Approval to Executive Session	James Brooks	John Horan	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action	Items
Motion Approved			



Item 6	Motion to Adjourn	
Discussion		
Motions		

Motion	First (Person)	Second (Person)	Result
Approval to adjourn	James Brooks	John Horan	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action	Items
Motion Approved			

### Agenda Summary

Number of motions	6
Key Decisions	Motion for the slate of officers Motion the Approve bylaws - - Updates - 4-6 meetings a year - Annual meeting held in June - 20 Board meetings - In person quorum
Key Actions	



List items tabled to next meeting

### **Next Meeting Information**

Date of Next Meeting	September 24, 2024
Time of Next Meeting	5:30pm
Location of Next Meeting	Christiana campus, Room 120 1615 S. Christiana Avenue, Chicago, IL 60623

### Adjournment

Time of Adjournment	7:00 pm
Who Submitted the Minutes	Keanna Greer
When Were the Minutes Submitted?	

### Attachments

None